



STOCK DONATIONS | TRANSFERS

The following describes the process necessary to donate (transfer) stocks to Evangel University.

When a transfer is initiated, it is very important that you notify Evangel University directly that you are making a gift.

Please send your notification by completing the letter below to **Linda Allen, CFO**

- By Mail – Evangel University | 1111 N Glenstone | Springfield, MO 65802
- By Fax – 417-865-9599
- By Email – allenl@evangel.edu

If you have questions, you may contact Evangel University at 417-865-2815

- Advancement Office | Dr. Michael Kolstad | ext 7290
- Business & Finance Office | Linda Allen | ext 7314

CHARITABLE GIFT DONATION TO EVANGEL UNIVERSITY

Letter of Authorization for DTC Transfer

DONOR INFORMATION

DATE _____

Name(s) _____

Address _____

City _____ State _____ Zip Code _____

Account Number _____

To Whom It May Concern,

I would like to make a charitable donation to Evangel University of _____ shares of _____ stock currently held in my account. These _____ shares were originally deposited into my account on certificate dated _____.

IN ACCORDANCE WITH OUR DIRECTIVE, PLEASE COMPLETE THE FOLLOWING TRANSFER OF SHARES

Client Names (Donor) _____

Brokerage _____ Account Number _____

STOCK POSITIONS VIA THE DEPOSITORY TRUST COMPANY (DTC)

Stock Name and Ticker _____

INTO THE FOLLOWING ACCOUNT

Client Name – *Evangel University*
Receiving Firm – *Morgan Stanley*
Account number – *295-709044-021*
DTC# – *0015*

If you have any questions regarding this transfer you may contact me at _____ (phone).

Sincerely,

Date _____

Date _____

GIFT DESIGNATION | PURPOSE

Special Instructions _____